

GUIDELINES FOR HOSTING A CONSTITUTION CLASS

Interest in Rick Green's class, *Constitution Alive!*, has been overwhelming! With many requests each year and only a few open spots in the speaking schedule, we have set some guidelines so that Rick can reach the most people in the live classes as possible. Our prayer is that those attending these live events will leave with a passionate understanding of our nation's foundational principles, as well as being equipped to immediately make a difference in their community.

If you would like to bring *Constitution Alive!* to your area, this is what you will need and what to expect:

1. The full class is 6 hours long and can take place all day Saturday.
 - A. **Tuition is \$25 individual rate and includes one class book (\$15 value). Couple rate is \$30 and includes one class book. Family rate (3 or more family members) is \$40 & includes 2 class books. Student rate is \$10 (no book). Children 14 and under may attend for free with parents.**
2. There is also a 3 hour condensed version. This is our most popular request and the advantage is that Rick has more dates available, including weeknights.
 - B. **Tuition is \$20 individual rate and includes one class book. Couple rate is \$25 and includes one class book. Family rate (3 or more family members) is \$30 & includes 2 class books. Student rate is \$10 (no book). Children 14 and under may attend for free with parents.**

Attendees will have the opportunity to purchase the full 6 hr class DVDs at a reduced price.

3. The hosting organization is responsible for five things (while we recommend that you team up with other groups in your area such as 9/12 Project, Tea Parties, Republican & other party clubs, churches, etc., we will need one particular hosting organization for us to work directly with):
 - C. **Location.** Many churches will provide facilities for free, but if there is a fee, the hosting organization agrees to cover the fee. Rick will need a projector & screen provided by the location.
 - D. **Travel expenses.** A flat \$995 is required for engagements outside of Texas and \$500 for any in Texas. This fee is to be covered by the hosting organization. Multi day events may incur extra travel expenses.

- E. **Promotion.** While we will promote the event on our website, Facebook, and Twitter, it will be up to your organization to do the most important promotion through your local groups, churches, etc. Our experience thus far is that people are very, very hungry for this information, but you'll have to let them know it is available. We recommend you use the brochures and video from our website.
- F. **Check in table and book table.** Your organization will be responsible for checking people in for the event, collecting tuition, etc. Rick will also need 1 volunteer to help him before and after the sessions at his book table where he will be making additional Rick Green/ WallBuilders materials available. We will provide a class registration link on our website page and email you a list of all pre-registered attendees. If your organization wants to handle the complete registration process, please discuss this with us.
- G. **Minimum Tuition Guarantee.** To help us make sure we cover a minimum of our intrinsic costs, we ask the host organization to guarantee minimum tuition amounts. For the 6 hour full day class: minimum tuition is \$2,500. For the 3 hour abbreviated class: minimum tuition is \$1,500. Sixty to seventy registered participants should meet the minimum. If class attendance falls short of the minimum tuition, the hosting organization is responsible for making up the difference. **The minimum is not a flat rate - it is just a guarantee to cover the basic costs of the class.**
- H. **Flat-Rate Option.** If you would prefer to pay a flat fee and make the class free to attendees, you can agree to pay the travel fee and \$2,500 for the 6-hour course or travel fee plus \$1,500 for the 3-hour course. This includes no workbooks. Workbooks would be made available to attendees for an additional \$10 each. Some prefer this option so they can offer the class for free to the community by having 1 or more sponsors cover the flat fee.

If you are interested in hosting *Constitution Alive!* please email kara@rickgreen.com or call 512-858-0974 and we can start looking at possible dates.

Thank you for your interest!

www.RickGreen.com